

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, MAY 9, 2011.

**PRESENT:**

Mr. Snelling, Chairperson, Dr. L. Ross, Vice-Chairperson, Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. D. Karnes, Mr. G. Kruck, Mr. J. Murray, Mr. M. Sefton, Mr. K. Sumner.

Secretary-Treasurer, Mr. G. F. Barnes and Recording Secretary, Ms. S. Bailey.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

The meeting started at 7:00p.m. The Chairperson welcomed all visitors to the meeting.

**AGENDA**

**1.00 AGENDA/MINUTES:**

**1.01 Reference to Statement of Board Operations**

**1.02 Approval of Agenda**

Secretary-Treasurer, Mr. Barnes, requested the following additions:

- Motion 61/2011 regarding approval of emergency divisional expenditures associated with the Brandon flood;
- Motion 62/2011 establishing a Secretary-Treasurer Search Committee;
- Giving of Notice to introduce borrowing by-law 5/2011;
- One In-Camera item regarding a personnel matter.

Trustee Sefton confirmed he would like to present a report on the MSBA Conference he and Trustee Bowslaugh recently attended.

Mr. Sefton – Mr. Kruck

That the agenda be approved as amended.

Carried.

**1.03 Adoption of Minutes of Previous Meetings**

- a) The Amended Minutes of the Regular Board Meeting held April 11, 2011 and deferred from April 25, 2011 were circulated.

Trustee Kruck noted under Section 3.01 he had asked a question regarding Off-Site Activities and the response he received had not been recorded. He requested the response be added to the minutes. Secretary-Treasurer, Mr. Barnes noted his department would have to review the tape again in order to determine what needed to be included in the minutes.

Mr. Sefton – Dr. Ross

That the Minutes be approved as amended.

Carried.

- b) The Minutes of the Regular Board Meeting held April 25, 2011 were circulated.

Mr. Kruck – Mr. Murray

That the Minutes be adopted.

Carried.

**2.00 GOVERNANCE MATTERS:****2.01 Presentations For Information****POINT OF PRIVILEGE:**

The Chairperson read the following statement into the Board Minutes:

“Good Evening Everyone:

On behalf of the Board of Trustees of the Brandon School Division, I would like to express our sincere thanks and gratitude for the outstanding work being done by our staff, parents, and students and community members in response to the State of Emergency In Brandon.

The State of Emergency related to the unprecedented flooding this century poses many challenges for all of us. To ensure the safety and security of our students we have relocated Kirkcaldy Heights School to Brandon University facilities, with classes recommencing on Wednesday, May 11, 2011. Brandon University administration and staff are most generous in providing our staff and students with a temporary school home until the State of Emergency is lifted.

Transportation services to Brandon University will be provided for Kirkcaldy Heights students starting on Wednesday, May 11, 2011. Schedule details are being made available to parents and guardians very shortly.

It is very important that our students and families experience as much normalcy as possible at schools given this situation. So, we are emphasizing and preparing for the safe, secure, and orderly relocation of educational services for Kirkcaldy Heights students at the Brandon University Campus.

We are very appreciative of the excellent coordination of services provided by the City of Brandon and for all of the assistance, support, and advice we are receiving.

Our Unions, the Brandon Teachers Association and CUPE Local 737, are acknowledged for their unwavering support and tremendous cooperation.

The strength of our School Division and Community is very visible, especially in times like these.

Once again, thank-you to all who are working so hard on behalf of our students.”

Trustee Snelling further noted that a number of emergency meetings had taken place over the weekend involving Senior Administration and Brandon School Division staff. He noted all staff involved were to be complimented for going above and beyond the call of duty and working to keep everything “as normal as we can.”

## **2.02 Reports of Committees**

### **a) Divisional Futures and Community Relations Committee Minutes**

The written report of the Divisional Futures and Community Relations Committee meeting held April 29, 2011 was circulated.

Committee members commended the students for their input. It was noted that concern had been expressed by students at a few of the schools the Committee had met with regarding the lack of computers available for students in their classrooms.

Mrs. Bowslaugh – Mr. Kruck  
That the Minutes be received and filed.

Carried

### **b) Policy Review Committee Minutes**

The written report of the Policy Review Committee meeting held May 3, 2011 was circulated.

There was an inquiry pertaining to the rescinding of the policy regarding patriotic exercises. It was noted this matter falls under *The Public Schools Act* and that the Act supersedes any Division policy.

Mr. Bartlette – Mr. Sefton  
That the Minutes be received and filed.

Carried.

### **c) Other**

Joint Meeting with City Council:

Trustee Snelling noted the Board of Trustees had met with members of City Council on April 27, 2011 to discuss a number of items of mutual interest.

He confirmed another joint meeting would be held in September and that the Joint City Task Force Ad-Hoc Committee consisting of three Trustees and three City Council members would continue to meet on a monthly basis. Trustees noted discussions were held regarding the joint use of facilities and confirmed that the last public consultation would be taking place at J.R. Reid School on Tuesday, May 10, 2011 at 7:00 p.m.

MSBA "School Board Leadership for Improving Student Learning" Seminar:

Trustee Sefton and Trustee Bowslaugh reported on the MSBA seminar they attended on April 28 and 29, 2011 regarding "School Board Leadership for Improving Student Learning". They noted that Dr. Mary Delagardelle, the Executive Director of the Iowa School Boards Foundation presented the six components in a school board's role to improving student learning, including: challenging beliefs; developing awareness about the need to improve; setting clear goals and measurable targets; providing support for professionals, constantly monitoring progress; and consistent communication. They felt it had been a worthwhile learning experience.

### **2.03 Delegations and Petitions**

### **2.04 Communications for Action**

- a) Carolyn Duhamel, Executive Director, Manitoba School Boards Association, April 26, 2011, noting at its recent planning workshop, the Executive proposed re-convening board visits over the next 4 years given the significant turn-over in trustees and administrators since the fall election. The purpose of the visits would be to: get acquainted with newly elected trustees and new administrators and for them to get acquainted with the Provincial Executive; provide an opportunity for boards to share their educational priorities, and/or their concerns; and provide an opportunity for MSBA to share its strategic priorities and any educational policy issues that may be on the horizon. They would like to begin scheduling these meetings before the summer break. They ask that the Board contact the MSBA Executive Assistant to indicate whether the Board is interested or not in have a team of MSBA Executive members and staff visit in the coming months.

Referred Business Arising.

- b) Carolyn Duhamel, Executive Director, Manitoba School Boards Association, April 27, 2011, attaching a draft copy of their "School Board Member Handbook". They are distributing the handbook now to provide one last chance for review and comment before the document goes to print. It is hoped that a volunteer among the board will review the handbook and alert MSBA to anything that may be unclear or missing. They would appreciate receiving feedback no later than June 15, 2011.

Referred Business Arising.

**2.05 BUSINESS ARISING****- From Previous Delegations****- From Board Agenda**

- a) Correspondence from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, from Communications for Action 2.04a), regarding the possibility of re-convening board visits over the next 4 years was discussed. Trustee Murray confirmed the Board had participated in such visits in the past noting it had provided an opportunity for Board members to express concerns to the Executive and learn about what was happening elsewhere in the Province. The Board agreed to host the Executive at 6:00 p.m. prior to a regular Board meeting and directed the Secretary-Treasurer to make the necessary arrangements.
- b) Correspondence from Carolyn Duhamel, Executive Director, Manitoba School Boards Association, from Communications for Action 2.04b) attaching a draft copy of their "School Board Member Handbook" and requesting feedback no later than June 15, 2011 was discussed. Trustee Peter Bartlette agreed to review the proposed handbook on behalf of the Board of Trustees.

**- MSBA issues (last meeting of the month)****- From Report of Senior Administration**

- a) School Reports – NIL
- b) Instructional Reports – Program Specialists – M. Peirson, V. Adams, G. MacKay

Ms. Veronica Adams, one of the Division's three program specialists, spoke to the Board of Trustees regarding the role of the Learning Support Services (LSS) Facilitators. She referenced the four major responsibilities and duties of the LSS facilitator as outlined in Policy 6032, including providing support planning and program development; fostering learning, fostering support and liaising between school and community; and supporting stewardship. Ms. Adams spoke about the diversity of learning needs in the Division, the promotion of best practices for diverse learners, and the various community organizations and institutions the program specialists work with regarding the diverse learners. Trustee Bowslaugh requested clarification on the recently held "Milestones" day held at the Keystone Centre. The Chairperson thanked Ms. Adams for her presentation.

- c) Items from Senior Administration Report
  - École Secondaire Neelin High School Off-Site Activity Request – Referred Motions.
  - Recognition of Trade Experience – Referred Motions.
  - Westoba Scholarship Agreement – Referred Motions.
  - Public Release of Principal Appointment – Referred Motions.

**2.06 Motions**

- 56/2011 Mr. Karnes – Mrs. Bowslaugh  
That the trip involving 7 high school French students from École Secondaire Neelin High School to France from July 2, 2011 to July 10, 2011 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Trustee Bartlette noted the Policy Review Committee is currently reviewing Policy and Procedures 4001 – “Off-Site Activities” regarding the approval process and requesting that the Board receive information earlier in the trip planning process as well as providing Board approval in principle before any fundraising plans begin. Further discussions were held regarding staffing of the trip and cost to the Division. It was noted this trip was taking place during the summer months and adults were assuming their own costs.

Carried.

- 57/2011 Mr. Sefton – Mr. Sumner  
As per Article 8 of the Collective Agreement, that Peggy Ficek, Industrial Vocational Teacher, be granted 3 (three) increments for the first 3 years of trade experience and an additional 6 (six) increment for the remaining 13 (thirteen) years of trade experience, providing her with a total of 9 (nine) increments.

Carried.

- 58/2011 Mrs. Bowslaugh – Mr. Karnes  
That the Agreement for establishment of a scholarship for a graduating student from École Secondaire Neelin High School who has applied to and been accepted at a Manitoba University or Community College to pursue post-secondary education in a business related field to be known as “The Westoba Credit Union Scholarship” in the amount of \$500.00 be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

A friendly amendment was agreed to by the Board to change the wording of the motion from “post-secondary student” to “post-secondary education”.

It was noted the proposed scholarship was for Neelin High School. Concerns were expressed related to the Division’s equity principle. Some Trustees stated that all scholarships are gratefully appreciated and that it was not the business of the Board to question any qualifications attached to the scholarship donation.

Carried.

- 59/2011 Mr. Sefton – Mr. Sumner  
That Confidential Report No. 2 adopted at the Regular Board Meeting on April 25, 2011 containing the following recommendation be now presented for public record: That Mr. Rick Stallard be appointed as Principal of Earl Oxford School and Mr. Shawn Lehman be appointed as Principal of J.R. Reid School effective September 6, 2011.  
Carried.
- 60/2011 Mrs. Bowslaugh – Mr. Kruck  
That the following policies and procedures be reaffirmed:
- Policy and Procedures 4005 – “Schools Closed Because of Inclement Weather”
  - Policy and Procedures 4006 – “Development of Educational Support Materials (Print, Non-Print and Computer Software)”
  - Policy 4017 – “Work Experience Insurance”
  - Policy and Procedures 4018 – “Brandon School Division Community Volunteer Recognition”.
- Carried.
- 61/2011 Mr. Sumner – Mr. Sefton  
That the Superintendent and Secretary-Treasurer be authorized to approve over-expenditures required to meet emergency divisional expenditures associated with the Brandon flood conditions, a report for such costs be subsequently submitted to the Board, and a claim be submitted to the Province of Manitoba for financial support.  
Carried.
- 62/2011 Mrs. Bowslaugh – Mr. Karnes  
That Trustees Jim Murray, Linda Ross and Mark Sefton be appointed to the Secretary-Treasurer Search Committee.  
Carried.

## **2.07 Bylaws**

Mr. Sumner – Mr. Sefton

That By-Law 4/2011 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-Law 1/2011 which regulates the proceedings of the Board of Trustees of the Brandon School Division, originally passed January 24, 2011, as follows:

In Section 3.01, Clause 2.09a – remove the words “last meeting of each month”.

Add 6.7 – Any resident, employee, student or parent of the Division shall have the right to, without prior notice, ask a single question of the Board. The question must pertain to an item to the agenda of the current meeting.

Add 6.8 – Public Inquiries will be limited to 15 minutes unless extended by a majority vote of the board members present.

Move Clause 2.09 – Public Inquiries to Clause 2.06 and the following clauses be renumbered.

Be now read for the second time as amended having first been read on April 25, 2011.

(Amendment) Mr. Kruck – Mr. Sefton

That by-law 4/2011 be amended to move proposed Clause 2.06 – Public Inquiries, to Clause 2.01.

Discussions were held regarding the proposed amendment to the by-law noting pros and cons of holding public inquiries later in the Board meeting prior to motions. It was further noted that a defined protocol was in place for Petitions and Delegations and should be respected for those who have applied to present a petition or make a delegation.

Defeated (6-3)

Trustee Sumner requested a friendly amendment to the proposed by-law that would change the wording in Section 6.7 from “resident elector” to read “resident, employee, student or parent” in order to make it more inclusive for those who are part of the Brandon School Division but do not live in the City of Brandon.

Carried.

## **THE BRANDON SCHOOL DIVISION**

### **BYLAW NO. 4/2011**

A By-Law of the Board of Trustees of The Brandon School Division for the purpose of amending By-Law 1/2011, passed to regulate the proceeds of the Board of Trustees.

WHEREAS it is deemed necessary to amend part III of By-Law 1/2011 to make changes to the Agenda Format for the Regular Board Meeting Agenda;

AND WHEREAS it is deemed necessary to amend part VI of By-law 1/2011 regarding public participation at board meetings;

NOW THEREFORE the Board of Trustees in session duly assembled enacts as follows:

1. In Section 3.01, Clause 2.09a – remove the words “last meeting of each month”.
2. Add 6.7 – Any resident of the Division shall have the right to, without prior notice, ask a single question of the Board. The question must pertain to an item to the agenda of the current meeting.
3. Add 6.8 – Public Inquiries will be limited to 15 minutes unless extended by a majority vote of the board members present.
4. Move Clause 2.09 – Public Inquiries to Clause 2.06 and the following clauses be renumbered.



### **SECTION III**

#### **REGULAR BOARD MEETING AGENDA**

- 3.1. The Secretary-Treasurer shall prepare the agenda and provide the order of business in the form of a prepared agenda, the order of same to be in accordance with or similar to the following:

#### **AGENDA FORMAT**

- 1.00 AGENDA/MINUTES
  - 1.01 Reference to Statement of Board Operations
  - 1.02 Approval of Agenda
  - 1.03 Adoption of Minutes of Previous Meetings
- 2.00 GOVERNANCE MATTERS
  - 2.01 Presentations For Information
  - 2.02 Reports of Committees
  - 2.03 Delegations and Petitions
  - 2.04 Communications for Action
  - 2.05 Business Arising
    - From Previous Delegations
    - From Board Agenda
    - Mast Issues (last meeting of the month)
    - From Report of Senior Administration
  - 2.06 Public Inquiries (Max. 15 mins)**
  - 2.07 Motions
  - 2.08 Bylaws
  - 2.09 Giving of Notice
  - 2.10 Inquiries**
    - Trustee Inquiries
- 3.00 ADMINISTRATIVE INFORMATION
  - 3.01 Report of Senior Administration
  - 3.02 Communications for Information
  - 3.03 Announcements
- 4.00 IN CAMERA DISCUSSION
  - 4.01 Student Issues
    - Reports
    - Trustee Inquiries
  - 4.02 Personnel Matters
    - Reports
    - Trustee Inquiries
  - 4.03 Property Matters/Tenders
    - Reports
    - Trustee Inquiries
  - 4.04 Board Operations
    - Reports
    - Trustee Inquiries

## 5.00 ADJOURNMENT

Any variation of the foregoing order of business requires a two-thirds (2/3rds) majority vote of the members present, which shall be without debate.

### **SECTION VI**

#### **PUBLIC PARTICIPATION AT BOARD MEETINGS**

- 6.1. The Board shall hold its meetings openly, and no person shall be excluded or removed from any meeting except for improper conduct (PSA Section 30(3)) or for In Camera discussions (Article 2.6).
- 6.2. The Chairperson may, at some point in the agenda of the Regular Board Meeting, permit visitors to the meeting to ask questions or speak to a matter on the agenda of which they are familiar for clarification purposes.

#### **Delegations & Petitions**

- 6.3. Any resident elector of the Division shall have the right to be placed on the agenda of a regular board meeting to be heard under "Delegations and Petitions". Appearance at a Board Meeting shall be arranged through the Secretary-Treasurer and the Delegation shall provide, wherever possible, a written brief or petition in sufficient time for inclusion in the agenda package and shall identify a spokesperson whom the Chairperson can address and to whom correspondence can be forwarded. During a presentation by a delegation, the Board will only ask questions for clarification.
  - 6.4. The Board may hear any other delegations at its discretion.
  - 6.5. The delegation will be heard for information purposes only. In the event a decision of the Board is required, the matter shall be postponed to the next regular meeting for action or referred to a Committee or the Administration for consideration or further information and report. If a decision is required prior to the next regularly scheduled meeting, the Board may by a two-thirds (2/3rds) majority vote suspend the rules and consider the delegation's request at the same meeting, for decision making.
  - 6.6. The Secretary-Treasurer shall communicate in writing to the identified spokesperson for the delegation the action taken by the Board and the final decision of the Board.
  - 6.7. **Any resident, employee, student or parent of the Division shall have the right to, without prior notice, ask a single question of the Board. The question must pertain to an item on the agenda of the current meeting.**
  - 6.8. **Public Inquiries will be limited to 15 minutes unless extended by a majority vote of the Board members present.**
5. That this By-law shall be effective as and from May 9, 2011.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2011.

SECOND READING: \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2011

THIRD READING: \_\_\_\_\_ day of \_\_\_\_\_ A.D. 2011

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary-Treasurer

I, GERALD FREDRICK BARNES, Secretary-Treasurer of The Brandon School Division, DO HEREBY CERTIFY THE ABOVE to be a true and correct copy of Bylaw No. 1/2009

\_\_\_\_\_  
Secretary-Treasurer

## **2.08 Giving of Notice**

Mr. Karnes

I hereby give notice that at the next meeting, I or someone in my stead will introduce By-Law 5/2011 being a by-law authorizing the borrowing of moneys upon the credit of the Brandon School Division to meet current expenses for the fiscal year, July 1, 2011 to June 30, 2012 in the amount of \$10,000,000.

## **2.09 Inquiries**

### **2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)**

### **2.09b) Trustee Inquiries**

1. Trustee Kruck requested the following:

To know the per student computer ratio in each school in the Brandon School Division.

The Secretary-Treasurer noted the information could be provided to the Board for the next meeting.

2. Trustee Murray asked the Board of Trustees to consider making a contribution to the six schools currently working on new playground structures by using some of the funds in accumulated surplus. He wished to provide Board members time to think about this and discuss it before the end of June, 2011.

The Secretary-Treasurer reminded the Board of Trustees that they had already budgeted \$15,000 to three schools over the next three years.

3. Trustee Sumner requested the following:

"That Senior Administration provide a report to the Board detailing the scholarships available to students at each of our high schools, including any conditions on the awarding of those scholarships."

### **3.00 ADMINISTRATIVE INFORMATION:**

#### **3.01 Report of Senior Administration**

Trustee Kruck inquired as to when the Board would receive the results of the Student Voice Survey. Superintendent, Dr. Michaels, noted a report would be provided to the Board by the end of June.

Senior Administration addressed the relocation of Kirkcaldy Heights School due to the Brandon flood conditions. Associate Superintendent, G. Malazdrewicz spoke to the physical relocation of the students from Kirkcaldy Heights School to Brandon University. Secretary-Treasurer, G. Barnes, reviewed the transportation arrangements that had been made, including the support received from Beautiful Plains School Division, Rolling River School Division and the City of Brandon, for the loan of their buses. Superintendent, Dr. Michaels, spoke to the additional staffing requirements and communication pieces involved in the move to Brandon University. Associate Superintendent, G. Malazdrewicz also reviewed several operational matters pertaining to the relocation of students from Kirkcaldy Heights School.

The Trustees thanked Senior Administration for their report, efficiency in addressing the matter and dedication to working over the weekend in order to put the appropriate plans in place.

Superintendent, Dr. Michaels, highlighted the following items in the Report of Senior Administration:

- The Brain-Based Learning Session which took place on April 18, 2011.
- The report of Joanna Ford, the Division EAL Specialist regarding the TESOL Convention in New Orleans from March 15-20, 2011.
- The Middle Years Initiative Report prepared by Betty Howell, principal, St. Augustine School.

Mr. Karnes – Mr. Sumner

That the report be received and filed.

Carried.

#### **3.02 Communications for Information**

- a) Kim Raine, PhD, Centre for Health Promotion Students, Candace Nykiforuk, PhD, Centre for Health Promotion Studies, University of Alberta, April 20, 2011, addressed to the Chairperson of the Board of Trustees, asking for his participation in a survey about cancer prevention activities. They are trying to understand prevention issues from different organizational perspectives, the

result of which will inform future prevention initiatives in the province. The survey will take approximately 20-30 minutes to complete and all information is anonymous. Your participation in the survey is voluntary. Please complete the survey prior to May 31, 2011.

Ordered Filed.

- b) Amy Buehler, Chairperson, Brandon Teachers' Association Collective Bargaining Committee, April 30, 2011, giving notice of its intention to renew or amend the 2007 to 2010 collective agreement between the Brandon School Division and the Brandon Teachers' Association, in accordance with Article 3 of the current Collective Agreement and the provisions of the *Public Schools Act* and the *Labour Relations Act*.

Referred Personnel Committee.

- c) Amy Buehler, Chairperson, Brandon Teachers' Association Collective Bargaining Committee, May 1, 2011, giving notice of its intention to renew or amend any collective agreement between the Brandon School Division and the Brandon Teachers' Association which has an effective period to end June 30, 2011, in accordance with Article 3 of the current Collective Agreement and the provisions of the *Public Schools Act* and the *Labour Relations Act*.

Referred Personnel Committee.

### **3.03 Announcements**

Point of Privilege: Trustee Ross inquired as to whether or not any of the proposed meetings could be postponed due to Senior Administration's need to attend to other matters at the moment as a result of Brandon's flooding situation.

- a) Facilities and Transportation Committee Meeting – 11:30 a.m., Tuesday, May 10, 2011, Board Room.
- b) Public Consultation – Use of School Facilities – 7:00 p.m., Tuesday, May 10, 2011, J.R. Reid School.
- c) Personnel Committee Meeting – 4:30 p.m., Wednesday, May 11, 2011, Board Room.
- d) Divisional Futures and Community Relations Committee Meeting – 11:30 a.m., Friday, May 13, 2011, Board Room.
- e) Special Board Meeting – Review of Carver Model – 7:00 p.m., Monday, May 16, 2011, Board Room. – **Postponed due to flooding situation.**
- f) BTA Negotiations – Personnel Committee – 7:00 p.m., Tuesday, May 17, Wednesday, May 18, Thursday, May 19, 2011 – McLaren Room.
- g) Workplace Safety and Health Committee Meeting – 1:00 p.m., Wednesday, May 18, 2011, Conference Room.

- h) Education Committee Meeting – 11:00 a.m., Thursday, May 19, 2011, Board Room. – **Postponed due to flooding situation.**
- i) Divisional Futures & Community Relations Committee Meeting with Brandon University – 11:30 a.m., Friday, May 20, 2011, Board Room.
- j) Personnel Committee Meeting – 10:00 a.m., Tuesday, May 24, 2011, Board Room.
- k) NEXT REGULAR BOARD MEETING – 7:00 p.m., Tuesday, May 24, 2011, Board Room.

Mr. Kruck – Mr. Murray

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

#### IN COMMITTEE OF THE WHOLE IN CAMERA

#### 4.00 IN CAMERA DISCUSSION:

##### 4.01 Student Issues

###### **- Reports**

###### **- Trustee Inquiries**

##### 4.02 Personnel Matters

###### **- Reports**

- a) Confidential #1 – Personnel Report was noted.
- b) Dr. Michaels reported verbally on a Senior Administration personnel matter.
- c) The Secretary-Treasurer informed the Board regarding a support staff personnel matter.

###### **- Trustee Inquiries**

- a) Trustee Sefton made a comment on a teacher personnel matter.

##### 4.03 Property Matters/Tenders

###### **- Reports**

###### **- Trustee Inquiries**

**4.04 Board Operations**

**- Reports**

**- Trustee Inquiries**

Mr. Karnes – Mr. Kruck

That the Committee of the Whole In Camera do now resolve into Board.

Carried.

**5.00 ADJOURNMENT**

Mr. Kruck – Mr. Karnes

That the meeting do now adjourn (9:25 p.m.).

Carried.

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Chairperson

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Secretary-Treasurer